



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Jacquelyn M. Kelly
Town Manager

February 5, 2016

TO: Board of Selectmen

FROM: Jacquelyn M. Kelly
Town Manager

SUBJECT: *Town Manager Update*

- 1. MA Municipal Police Training Academy** – On Friday, January 15, 2016 I had the pleasure of attending a ceremony of the Police Recruit Officer Training Academy when Holden Police Officer Christopher Meserve graduated from weeks long training. Congratulations to Officer Meserve upon his passing of this challenging training and thanks to Chief Armstrong for his continuing efforts to see that all personnel are provided with basic and advanced training opportunities.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

- 2. Regional Agreement Amendments** -- The Wachusett Regional School District Committee is currently reviewing the Regional Agreement and will be proposing changes in the spring. One of the changes being proposed is to collect assessments from member towns four times per year, rather than twice per year. Currently, the District runs short of cash prior to receiving the semi-annual payments. By going to quarterly payments, the District can avoid short term borrowings and the associated costs of administration and interest.

The attached email from Joe Scanlon outlines a revised schedule for payments which we are in agreement with.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

- 3. 2016 Safest Cities** – Once again, Holden is listed in the Safewise Company's top twenty safest towns in Massachusetts. Safewise is a private security company which conducts a survey every year of towns with over 8,000 residents, by the number of reported violent

crimes and property crimes per 1,000 in population. More information is available on their Web site www.safewise.com.

Information [X]

Vote []

Signature []

4. **Help at HOME** – Enclosed is the most recent Financial Report for the Help at HOME Fund and the Welcome Aldrich Relief Fund. Jim Robinson, Light Department General Manager, provides this report monthly to the Help at HOME Committee. Note that we have received donations in the total amount of \$14,489.12 between July 1, 2015 and December 31, 2015, and have helped fifteen families during that same period with emergency assistance.

Thank you to the Help at HOME Committee for their hard work and oversight of this Fund and thank you to the many, many individuals and groups who have so generously made a donation.

Information [X]

Vote []

Signature []

5. **Resource Profile/ Finance Committee Meeting Schedule** – Attached is an updated Schedule for the budget hearings. We will post the Selectmen for each meeting.

Information [X]

Vote []

Signature []

6. **Year-to-Date Revenue and Expenditure Reports** – Enclosed are the Year-to-Date Revenue and Expenditure Reports for the period ending December 2015 (mid-year), prepared by Lori Rose, Town Accountant.

Information [X]

Vote []

Signature []

7. **DPW Online Permits** – The DPW has launched the online permitting system for water connection, sewer connection and street (ROW) permits. These permits can be accessed through the same 'Online Permitting' link located on the Town's Web site – the same link as the Building Department online permits. Online payment is also available for these three permits.

Information [X]

Vote []

Signature []

8. **Economic Update Report** – Enclosed is a copy of the Senate Committee on Ways and Means' Fiscal and Economic Update report. It is provided by Senator Chandler. For your information, Senator Chandler will be hosting office hours on Monday, February 8, 2016 from 5:30 to 6:30 p.m. in Holden. Representative Ferguson may be joining her but we have not received any confirmation from her Office.

Information [X]

Vote []

Signature []

Town Manager's Update 2-5-16

Please contact me should you have any questions concerning this memorandum.

Jacquelyn M. Kelly
Town Manager

Cc: Department Heads